

Corning Christian Academy

Little Lambs / Elementary School / High School

11 Aisne Street
Corning, NY 14830
(607) 962-4220

Please forward the following information to the above address:

1. Application
2. Resume
3. College Placement Folder
4. Official Transcripts
5. Certificate (Copy)

We will confirm receipts of your application and it will be kept on file for one year.

Corning Christian Academy

Employment Application

-of-

Name _____

Address _____

E-mail _____

Telephone _____

Date of Application _____

Position Desired _____

Full Time Part Time Substitute

This application should be mailed to:

Administrator
Corning Christian Academy
11 Aisne Street
Corning, NY 14830
Phone (607) 962-4220

Name _____ Social Security Number _____ - ____ - _____

Have you ever been convicted of a crime other than a misdemeanor? Y N

If so, when? _____

Explain _____

Would you be willing to be fingerprinted in New York State?

Certification

State _____ Type _____

Grade/Subject _____ Date Issued _____

Are you under contract ? Y N If so, where? _____

When will you be available? _____

Education

	School or Institution	Major	Diploma/Degree	Year Graduated	Dates of Attendance
High School					
Undergraduate					
Graduate					

Student Teaching Experience

School	Address	Dates	Supervising Teacher	Grade/Subject

Teaching Experience

School	Address	Dates	Immediate Supervisor	Grade/Subject

Non-Teaching Experience

Organization	Address	Dates	Immediate Supervisor	Position

Extracurricular Activities

1. What experience have you had in supervising extracurricular activities such as sports, drama, yearbook, class advisor, etc.?

2. State your willingness to be involved in after-school activities at CCA.

Educational Philosophy (Attach additional sheets if necessary)

1. Describe how you view the role of the administrator, teacher, student and parent.

2. What does your ideal classroom look like? (Include your classroom management style, teaching methods, and discipline policy.)

3. State any additional information you feel may be helpful to us in considering your application such as special interests or skills.

Statement of Faith (Attach additional sheets if necessary)

1. Write a brief testimony of your conversion to Christ.

2. Describe your personal involvement in your home church (include the name and address of the church to which you belong).

3. What spiritual guidance would you hope to give your pupils?

4. State your commitment to Christian education.

References

Give the names of 3 professional and 2 personal references (one should include your pastor).

Name	Position	Address	Work Phone	Home Phone

If you are not hired for a full or part time position, would you be willing to be added to our substitute list? Y N

Where and when could you be reached for substituting? _____

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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a _____ with Corning Christian Academy. I have authorized the school to thoroughly investigate references, work record, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Corning Christian Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Corning Christian Academy.

I certify that I have carefully read and understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Applicant's Social Security Number

Date